## Special Education File Transfer Log

SpEd 25 05.08

Date of	Student File	School	School	Individual's Name	Method of File	Date of	Records
Request	Requested	(from which	Mailing Address	and Position	Transfer	Transfer/Receipt	Complete?
rtoquoot	rtoquootou	records were	, waming / taar eee	(to whom records	(i.e., mail, fax.	Transion Transion	Complete.
		requested/sent)		were	(i.e., mail, fax, hand deliver)		
				sent/requested)			